

WHAT'S THE DIFFERENCE BETWEEN A SHORT AND LONG COURSE?

In-person short courses are available on a half-day, day and 2-day basis.

Our leadership programme, The Academy, is our long course and is 10-days of learning held over 5 months in-person and virtually.

There is a difference in content between the short and long courses. The short courses suit departments wanting to develop multiple numbers of its team on a more restricted budget and may be suitable as departmental training or team building.

HOW CAN I BOOK A COURSE?

Book through our website using a debit or credit card or send your details on our registration form attached here and we will raise an invoice for you.

ARE THERE DISCOUNTS FOR EARLY OR MULTIPLE BOOKINGS?

All of our courses have an early booking discount so it is advisable to register as early as possible to get the best possible rate.

We offer a 10% discount to organisations booking 2 or more people on the same course. We provide a code for this discount at the time of booking.

For bookings of multiple courses, please contact us at hello@mosaiccampus.com

WHAT IS THE VAT RATE?

The UK VAT rate is 20% and any course places booked will be charged VAT at this rate.

AS AN INTERNATIONAL DELEGATE HOW CAN I RECLAIM VAT?

If you are an EU organisation registered for VAT in your own country please supply your VAT/Tax when registering. VAT will be charged but you can reclaim the VAT payable through HM Revenue and Customs. For more detailed information please see.

- [Version for customers in the EEC](#)
- [Version for customers outside the EEC](#)

WHERE IS THE COURSE HELD AND WHAT ARE THE START AND END TIMES?

Each course has this information available to you at the time of booking. Your booking confirmation will tell you the name and address of the venue at which your course is taking place, and the start and end times. If you have any questions or are not sure, then please email us at hello@mosaiccampus.com.

FAQs

I AM REGISTERED ON A COURSE. HOW DO I ACCESS COURSE MATERIALS AND TIMETABLE?

If the information is not available online you can contact us at hello@mosaiccampus.com for further details. For long courses we will provide very detailed information regarding the course in advance.

WILL I RECEIVE CPD POINTS FOR MY ATTENDANCE?

We are not registered for CPD purposes as the Solicitors Regulation Authority no longer requires practising solicitors in England and Wales to record CPD in this way. However, should you require a certificate of attendance, upon completion of a course and upon request, we can provide you with one as a record of your own continuing professional development free of charge.

IS THERE A DRESS CODE?

We want to ensure you can focus fully on the training and get the most out of the course so please make sure you wear comfortable attire. Jeans and trainers are permitted. Shorts, beachwear, flip flops are not permitted. Our course venues are fully air-conditioned.

IS LUNCH INCLUDED IN THE PRICE OF A COURSE?

Lunch and refreshments during the course are included in the overall price if the course is over half a day. Where the course is half a day, refreshments only will be provided.

CAN YOU RECOMMEND ACCOMMODATION?

We do not offer recommendations for accommodation. The courses are held in central London. There are many hotels in the local area.

CAN I CANCEL OR TRANSFER MY BOOKING?

This depends on the type of course you are booking. Please check our Terms and Conditions for further information.

WHERE CAN I GET MORE DETAILS ABOUT THE ACADEMY?

Contact us for the full brochure at hello@mosaiccampus.com

HOW CAN I BOOK A COACHING SESSION?

Please contact us on hello@mosaiccampus.com for further information.

HOW CAN I SUBSCRIBE TO THE MAILING LIST?

Sign up at www.mosaiccampus.com or email us at hello@mosaiccampus.com to request to be added to the mailing list using the subject header "Please add me to your mailing list".

FAQs

I NO LONGER WANT TO RECEIVE MARKETING EMAILS/ I WANT TO UPDATE MY PREFERENCES. HOW DO I DO THAT?

Please get in touch by emailing us at hello@mosaiccampus.com and request to be removed from the mailing list. You can also send us an email with an option to amend details using the subject matter "Amendment to my mailing list details".

You can also unsubscribe through the link in our monthly newsletter.

ABOUT US

www.mosaiccampus.com is operated by The Light Within Limited t/a The MOSAIC Collective (**We**). We are a not-for-profit organisation and regulated as a company limited by guarantee in England and Wales under company number 11669611. Our registered office is Aissela, 46 High Street, Esher Surrey KT10 9QY, United Kingdom.

Contact us by email at hello@mosaiccampus.com